

CONSTITUTION of Navjivan Vadil Kendra

The name of the association shall be “Navjivan Vadil Kendra” hereinafter called NVK.

1. OBJECTS

1. To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.
2. To relieve financial hardship and sickness and promote and protect good health, in particular but not exclusively by the provision of information, advice and support on subjects including health and welfare rights
3. To promote equality of opportunity and good race relations between persons of different ethnic/racial/religious groups.
4. To organise, wherever possible, weekly get together, group activities, social events, exercise and yoga classes and such other events that are conducive for the well being and welfare of physically disabled and/or senior members of the local community without any discrimination on the grounds of caste, colour, culture, creed, gender etc of the applicant;
5. To provide information, guidance, assistance, counselling, translation and interpretation services and such other services within the capacity of the NVK;
6. To promote social, cultural and non-sectarian spiritual activities;
7. To promote better understanding within the membership and thereby in the community of the needs of the senior citizens and physically challenged members of the society;
8. To help members who have language difficulties.

2. MEMBERSHIP

1. Membership shall be open to any community member, irrespective of race, gender or caste, subject to the approval of the Executive Committee
2. The Executive Committee shall have the right for good and sufficient cause or reason to refuse an application or to terminate membership. The member will have a right of appeal to the Executive Committee or at the annual general meeting of the NVK.

3. SUBSCRIPTIONS

The executive committee shall decide the annual Membership subscription, and review this periodically.

4. EXECUTIVE COMMITTEE

1. The annual general meeting shall elect the executive committee consisting of minimum 7 and maximum 11 members. The committee will then allocate the duties of president, secretary, treasurer and any other posts as deemed necessary.
2. This Executive Committee shall be responsible for safe guarding assets of our Kendra. It will include maintaining proper accounting records and preparing annual accounts for approval at the Annual General Meeting.
3. The executive committee shall have a right to co-opt up to 4 members as and when deemed necessary.

5. ANNUAL GENERAL MEETING

1. The executive committee shall call the Annual General Meeting once every year, not later than 15 months since the last General meeting.
2. 21 days notice will be given for calling the Annual General Meeting.
3. The annual general meeting shall
 - Read and adopt the minutes of the previous AGM.
 - Adopt reports from executive committee;
 - Adopt annual accounts;
 - Every two years elect a new Executive Committee and the office bearers will be titled/selected from those elected.
 - Appoint independent reviewer for the accounts;
 - Transact any other business with the permission of the Chair.

6. EXTRAORDINARY GENERAL MEETING

1. The President or Secretary may call a special meeting, by giving not less than 21 days notice, to transact important or urgent business.
2. Members may request the executive committee to call such a meeting provided they have signatures from at least thirty percent of the members on the register of NVK. Such request must be made in writing and submitted to the Secretary at least 28 days before the intended date of the meeting

7. QUORUM

1. Quorum for the general meeting shall be 15 % of membership on register. If the quorum is not fulfilled within 30 minutes, then the meeting will be adjourned and the adjourned meeting called by giving 7 days notice. If at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be the quorum.
2. Quorum for the committee meeting shall be 4.

8. AMENDMENT

The Charity may amend any provision contained in this Constitution provided that:

- a) No amendments may be made that would have the effect of making the Charity cease to be a Charity at law
- b) No amendment may be made to the Aims and application of Income and Property, dissolution or this clause without the prior written consent of the Commission.
- c) any resolution to amend a provision of this Constitution is passed by not less than two thirds of the members present and voting at a general meeting.

9. DISSOLUTION

- 1 If the members resolve to dissolve the Charity the Management Committee will remain in office as Charity Management Committee and be responsible for winding up the affairs of the Charity in accordance with this clause.
- 2 The management committee must collect all the assets of the Charity and must pay or make provision for all the liabilities of the Charity
- 3 the management Committee must apply any remaining property or money:
 - a) directly for the objectives
 - b) by transfer to any Charity or charities for purpose of the same as or similar to the Charity.
 - c) in such manner as the Charity Commissioner for England and Wales (the Commission) may approve in writing in advance.

